

《英语口语基础训练 1》 Course Syllabus

Course Chinese Title: 英语口语基础训练 1	Course Category (Compulsory/ Elective) : Elective
Course English Title: Spoken English Basic Training 1	
Total Hours/ Hours Per Week/ Credit(s): 32 hours	Practical Hours: 0 hours
Lab Practice: 0	
Teaching Hours: 32 hours	Classroom: Guancheng Campus 6305
Class: 2020 会计卓越 1 班	
College: 经济与管理学院 COLLEGE OF ECONOMICS AND MANAGEMENT	
Instructor Name/ Academic Title: Fang Xiang	
Office Hour: Monday 02:30-5:30pm, at 3207 Guancheng Campus, by appointment.	
Course Assessment Method: Open book () Close book () Report () Other (<input checked="" type="checkbox"/>)	
Required Textbook: Self-editing courseware, reading materials, PPT and course handouts. Supplementary Materials: Relevant videos; Relevant reading materials	
<p>Course Description: Do you hesitate while speaking in English?</p> <p>The English language is the most commonly used language for speakers of a second language around the world and it is one of the most critical component of employability skills. However, many Chinese students have long been suffering from seeking a suitable and effective approach to establish their confidence in commanding spoken English in social and academic settings.</p> <p>This course is designed for students learning English at an Elementary levels to acquire and develop the English language knowledge and skills, and to help them to improve their speaking fluency and develop your critical thinking and overall confidence.</p> <p>The purpose of the course is to synchronize educational fineness with human excellence, to promote self-development and creativity in a stress-free atmosphere and to help those students who find it difficult to speak English in front of an audience. This course also aims at facilitating students to overcome the fear through a range of achievable approaches such as group discussions, mock interview sessions, debates, extempore and public speeches.</p>	

Course Objectives: The main learning objectives of the syllabus are: LO1: To strengthen students’ confidence to speak English. LO2: To enhance students’ intercultural awareness. LO3: To develop students’ critical thinking and presentation skills. LO4: To improve students’ communication ability to express, discuss and exchange opinions and ideas. LO5: To enable students to use general, social language to conduct daily conversations in English at an elementary level.					The correlation between this course and the development of students' core abilities (Only to fill in this column if the course is for science and engineering majors) : ☐LOs 1. ☐LOs 2. ☐LOs 3. ☐LOs 4. ☐LOs 5. ☐LOs 6. ☐LOs 7. ☐LOs 8.		
Course Schedule							
Week	Topic	Instructor	Hours	Expected Learning Outcomes	Instructional Model (Online/Blending/Offline)	Instrument	Assignment
1	Course overview, objectives and learning expectations.	Fang Xiang	2	Course overview, chapter overview, learning objectives and learning expectations. Ethical & Political Learning: by studying the importance of using English to facilitate the career development, students are able to develop a sense of patriotic sentiment.	Offline On campus Class	Lecture	Group Discussion
2	Special episode topic: Covid-19	Fang Xiang	2	Students will be able to use topic-related vocabularies and phase to conduct	Offline On campus Class	Lecture	Group activities

				<p>conversation and discussion with language partners.</p> <p>Ethical & Political Learning: By learning the topic-related news and facts to worship our government's efforts on fighting covid-19 and develop national pride and a sense of patriotic sentiment.</p>			Roleplaying
3	Self-introduction & Interview Interviewee VS. Interviewer	Fang Xiang	2	Understand the basic practical skills and interview language to give a self-introduction and answer basic and frequently asked interview questions.	Offline On campus Class	Lecture	Group activities Roleplaying
4	Asking for Directions Part 1	Fang Xiang	2	Students will be able to use English to use frequently used vocabulary/phrases to ask for directions.	Offline On campus Class	Lecture	Group Discussion Writing task
5	Giving Directions Part 2	Fang Xiang	2	Students will be able to give and ask for directions, read maps and interact with conversation partners.	Offline On campus Class	Lecture	Group activities Roleplaying
6	Asking for and giving direction on maps: Simulation activity	Fang Xiang	2	Students will be able to use the Pyramid Principle to conduct conversation for business reporting and communication.	Offline On campus Class	Lecture	Group activities Roleplaying
7	Presentation skills Part 1	Fang Xiang	2	Students will be able to use appropriate vocabularies and phases to conduct individual presentation for academic use and other scenarios.	Offline On campus Class	Lecture	Group activities Roleplaying
8	Presentation skills	Fang	2	Students will be able to use appropriate vocabularies and	Offline	Lecture	Group

	Part 2	Xiang		phases to conduct group presentation for academic use and other scenarios.	On campus Class		activities Roleplaying
9	Shopping/Bargaining-part 1	Fang Xiang	2	Students will be able to conduct entry level office meeting conversation in English at workplace.	Offline On campus Class	Lecture	Group activities Roleplaying
10	Shopping/Bargaining-part 2	Fang Xiang	2	Students will be able to host an internal regular business meeting and using appropriate phrases to manage the meeting and attendees.	Offline On campus Class	Lecture	Group activities Roleplaying
11	Phone Call- part 1	Fang Xiang	2	Students will be able to handle basic daily phone call conversation.	Offline On campus Class	Lecture	Group activities Roleplaying
12	Phone Call- part 2	Fang Xiang	2	Students will be able to conduct voicemail and cope with simple business phone call conversation.	Offline On campus Class	Lecture	Group activities Roleplaying
13	Hospitality Ordering food online/Restaurant	Fang Xiang	2	Students will be able to use propriate vocabularies and phases to order food, make reservation and have a conversation with service staff at a restaurant.	Offline On campus Class	Lecture	Group activities Roleplaying
14	Hospitality At a hotel	Fang Xiang	2	Students will be able to use appropriate vocabularies and phases to handle hospitality situation at hotels and in other tourist scenarios. Ethical & Political Learning: Through the case study of learning the role of different	Offline On campus Class	Lecture	Group activities Roleplaying

				business culture in conducting business negotiation, students will enhance their national pride and patriotic sentiment.			
15	Course Review & Final Presentation, Simulation and Assessment 01	Fang Xiang	2	Final group presentation and assessment part 1. Students will be able to handle common travel activities, such as order a taxi / buy Tickets / find a lost item, escorting friends or associates to take social or business activities.	Offline On campus Class	Lecture	Group activities Roleplaying
16	Final Presentation, Simulation and Assessment 02	Fang Xiang	2	Final group presentation and assessment part 2. Ethical & Political Learning: By recapping and discussing cross-cultural communication in cross-cultural business situations, which will cultivate students' patriotic sentiment, establish their confidence in our culture and strengthen their sense of national pride.	Offline On campus Class	Lecture	Group activities Roleplaying
Total:			32				
Assessment and Grading							
Assessment Method		Evaluation Criteria					Percentage (%)
Attendance		If a student who is late or leave early, his/her grade will be taken one point each time.					10

	<p>If a student is absent for one class, the taken point will be 2 for each absentee.</p> <p>If a student who is taken more than 10 points away, his/her right to attend the final exam will be reserved.</p> <p>Actively participating in class activities is a good way to get attendance points.</p>	
Individual Task	<p>Before the week 14, all students should complete two individual tasks, (10% per task). For each Individual Task (10%): Students can choose one topic from any class topics to make a 2-minute-speech or presentation video or audio.</p> <ul style="list-style-type: none"> • Each student should complete two individual tasks. • Both two individual tasks should be completed and submitted before the end of the Week 14. 	20
Group Task	<p>All class groups will be allocated one group task.</p> <p>The Group Task is composed by Two Parts: A Group Presentation (15%), and a printed PPT/word document of the group presentation with detailed contents & scripts (15%), separately.</p> <ul style="list-style-type: none"> • All groups should complete their group task. • The Paper scripts or PPT/word document of the presentation should be printed and submitted before the end of the Week 14. 	30

Final Group Assignment	<p>The final group assignment is a group work, which is composed by Two Parts: A roleplay activity or a scenario simulation, which can be delivered in an in-class PPT-applied presentation setting (25%).</p> <p>The presentation or simulation contents and scripts are required to submit in printed written form (15%).</p> <ul style="list-style-type: none"> • Every member of a group should be fully participating in the group assignment preparation and the performance. • The written scripts of the presentation/simulation should be submitted before the end of the Week 16. 	40
Syllabus Submission Date:		
<p>School Reviewal:</p> <p style="text-align: center;">Approved</p> <p style="text-align: right;">Signature: 洪志远</p> <p style="text-align: right;">Date: 2020.08.29</p>		