

# DONGGUAN UNIVERSITY OF TECHNOLOGY

## School of Economics and Management

### Course Syllabus

**2019 Autumn**

#### Course Information

Course Code	0810033
Course Title	Spanish
Instructor	Malgorzata Labuda
Class	Financial Management
Course Category	<input type="checkbox"/> Compulsory <input checked="" type="checkbox"/> Elective
Credit(s)	2
Total Hours	32
Hours Per Week	2 hours
Practical Hours	0
Lab Practice Hours	0
Classroom	1309, GuanCheng Campus;
Time	Tuesdays, 8:30-10:10
Office Hour	Monday 10:25-12:00 at 612 Yuetai, Guancheng Campus; by appointment (labudamalgorzata@yahoo.com)
Required Textbook	-
Supplementary Materials	Videos from DELE, self-designed materials
Prerequisites	None
Course website	-

#### Course Description

This course is designed for under graduate students who are non-native speakers of Spanish in order to develop their basic communication skills in the target language. Activities will include practicing basic vocabulary and grammar structures, writing short sentences, various speaking activities, reading short passages. The will be taught about the language and the culture of Spanish speaking countries. Ss. Student will be expected to write in-classroom quizzes,

participate actively in the classroom activities and fulfil all the given assignments. The overall grade from the course will be established on the basis of the progress the Ss make throughout the duration of the course.

## Course Learning Objectives

By the end of this course, learners should be able to:

- (a) Greet others in the target language;
- (b) Talk about their friends, family, and the things they like in the target language;
- (c) Understand the differences and nuances of the culture of Spanish speaking countries;
- (d) Produce grammatically correct simple sentences;

## Course Policies

### (1) Attendance and participation

Attendance is required. You are expected to actively participate in class activities.

### (2) Written quizzes

At few separate times during the semester, you will be responsible for writing a quiz from the things that were covered in the classroom before. The instructor will provide individual feedback. The quizzes will be stored and will provide further feedback for Ss on their progress throughout the course.

## Course Expectations

### Attendance and Participation

Since this course is an oral communication course, attendance and active participation is **mandatory**. Full attendance means arriving **on time**, remaining present, actively participating in class discussions, and completing assignments and readings before the class meets. You may be absent for one class without penalty to your attendance grade; any additional absences will affect your grade. If an absence is unavoidable, please speak with the instructor **prior** to your absence where possible.

### Technology in the Classroom

Please do **NOT** bring your laptops to class (unless we are using them for a specific class activity). Cell phones should be silenced and put away (i.e., not on

desktops or laps) for the duration of class.

### Late Assignments

If, for some reason, you are unable to turn in an assignment on time, please discuss the issue with the instructor as early as possible. Late assignments with no explanation may lose points.

### Academic Integrity & Plagiarism

Plagiarism is using someone else's words, ideas, and/or data in your work and treating it as your own by either not citing it or by citing it inappropriately. Plagiarism is a very serious issue in any university system.

Dishonesty of any kind will not be tolerated in this course. Dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. Students who are found to be dishonest will receive academic sanctions and will be reported to the University's Management office for possible further disciplinary sanction.

## Assessment and Grading

The final score is composed in attendance and participation (40%), 2 projects (20%), midterm exam (20%), and final exam (20%).

	Standard	Notes	a	b	c	d
Attendance, 40%	Since this course is an oral communication course, attendance and <u>active</u> participation is <b>mandatory</b> . Full attendance means arriving <b>on time</b> , remaining present, <u>actively</u> participating in class discussions, and completing assignments and readings before the class meets.	You may be absent for one class without penalty to your attendance grade; any additional absences will affect your grade. If an absence is unavoidable, please speak with the instructor <b>prior</b> to your absence where possible.	✓	✓	✓	✓
Project	There will be two project	The projects will be			✓	✓

assignments, 20%	assignments throughout the semester.	presented in class.				
Midterm exam, 20%	The test paper.	Closed and open questions.	✓	✓		✓
Final exam, 20%	The test paper.	Closed and open questions.	✓		✓	✓

## Session Plan:

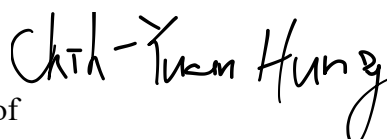
Semana	Tema de la clase	Required reading and assignment	LO
1	Requisitos, Saludos	-	A
2	Saludos (revisión), letras, gente	Review, homework	A
3	Saludos, gente, letras (revisión), numeros	Review, homework	A D
4	Gente, letras, numeros, (revisión), animales	Review, homework	B D
5	Animales, numeros (revisión), colores	Review, project	B D
6	<b>Revisión, proyecto 1</b>	Review, homework	C
7	Ser, estar	-	B
8	<b>Examen intermedio</b>	Review, homework	A B D
9	Ser, estar (revisión), comida1	-	B D
10	Ser, estar, comida1 (revisión), hacer	Review, homework	D
11	Comida1, hacer (revisión), comida2	Review, homework	B
12	Hacer, comida2 (revisión), bebida	Review, homework	B D
13	Comida2, bebida (revisión), direcciones		A D
14	Bebida, direcciones (revisión), preposición		B D
15	<b>Proyecto 2</b>		C
16	<b>Examen final</b>		A C D

Date: 2019.9.6

Reviewed by

Chih-Yuan Hung

Signature



Director of

Department of International Business and Management