DONGGUAN UNIVERSITY OF TECHNOLOGY

School of Economics and Management

Course Syllabus

Fall 2018

Instructor Information

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| Instructor | Xinyao Huang |
| E-mail | vivianxyyy@foxmail.com |
| Phone | 13030701555 |
| WeChat/QQ | 542016615 |
| Office | 3207 Guancheng Campus |
| Office Hours | By Appt. |

Student Information

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| --- | --- |
| Entry Year | 2018 |
| Level | Undergraduate |
| Major | International Economics and Trade (International Business Industry-University International Program) |

Course Information

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| --- | --- |
| Course Code | 0810011 |
| Course Title | Training in Spoken Professional English 1 |
| Course Category | ☐Compulsory  Elective |
| Credit(s) | 2 |
| Total Hours | 32 |
| Hours per week | 2 |
| Practical Hours | 0 |
| Lab Practice Hours | 0 |
| Classroom | 6308 Guancheng Campus |
| Time | Friday 10:25-12:00 |
| Required Textbook | Self-note and PPT |
| Supplementary Materials | None |
| Prerequisites | None |

Assessment and Grading

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| --- | --- |
| Assignments | Percent of Final Grade |
| Attendance | 15% |
| Participation | 15% |
| Final | 70% |
| Total | 100% |

Course Description

The purpose of this class is to develop English speaking and comprehension abilities

through practice. This class focuses on communicating about practical daily subjects and more on developing fluency than expanding vocabulary or refining grammar.

Course Objectives

This course has the following specific objectives:

1.To improve students’ listening and speaking skills

2.To strengthen students’ learning ability (predicting, taking notes, making inference, cooperating with others, etc.)

3.To enhance students’ culture literacy and intercultural awareness

4.To improve students’ independent and creative thinking ability

Course Expectations

Attendance - Attendance at and preparation for every class is expected. Please talk to me in advance if you need to miss a class, as I may be able to help you avoid being absent. I am willing to consider reasonable explanations in advance for why you can't attend class, but each unexcused absence reduces your grade. Missing three classes, sessions, or group meetings during class hours may result in your failing the course.

For every absence, including excused ones, you are required to:

* First, complete all the preparation for the class, then
* Talk to a classmate who did attend class, getting detailed notes and a debriefing from them by the end of the next day.

Participation - Make sure you are prepared for each class. As you know, case preparation requires going beyond simply reading the assigned material—you'll need to ponder the case and prepare your thoughts to enable the best class session possible.

Preview & Review - Students should expect to spend several hours per week on this course. To succeed, students must complete course work, read each chapter, engage in class discussion and lecture, carefully read each chapter and outline the chapters and summarize the cases in the book as assigned. This will require a time commitment from you, one that may exceed 1 hour of work per week in addition to studying for exams. At a minimum, students should attend class lectures, complete all exams, and ask questions.

Course Schedule

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| --- | --- | --- |
| Week/Date | Topic | Required Reading and Assignments |
| 4/Sep.28 | Introduction | Assigned topic 1 |
| 5/Oct.5 | First day in university  Feelings so far in university | Assigned topic 2 |
| 6/Oct.12 | Study(including studying English) | Assigned topic 3 |
| 7/Oct.19 | Hometown | Assigned topic 4 |
| 8/Oct.26 | Movie and TV shows | Assigned topic 5 |
| 9/Nov.2 | Internet | Assigned topic 6 |
| 10/Nov.9 | Advertisement | Assigned topic 7 |
| 11/Nov.16 | Cell phone | Assigned topic 8 |
| 12/Nov.23 | Family, friends, teammates | Assigned topic 9 |
| 13/Nov.30 | Travelling | Assigned topic 10 |
| 14/Dec.7 | Food and cooking | Assigned topic 11 |
| 15/Dec.14 | Festivals | Assigned topic 12 |
| 16/Dec.21 | Readings, newspaper, magazine | Assigned topic 13 |
| 17/Dec.28 | Gifts | Assigned topic 14 |
| 18/Jan.4 | How do you feel in this international program | Assigned topic 15 |
| 19/Jan.11 | Future | Assigned topic 16 |
| Date:  Reviewed by  Signature  Director of  Department of International Business and Management | | |